



All India Occupational Therapists' Association
Website: www.aiota.org
VIRTUAL ANNUAL GENERAL BODY MEETING
(14th March, 2021)

Dear Members,

Wish you all a very Happy, Healthy and Prosperous New Year-2021.

I take pride to inform you all, the first of its kind, in the history of AIOTA, **Virtual Annual General Body Meeting of AIOTA** is scheduled on **14th March, 2021 (Sunday)**. On behalf of President & Executive Committee of AIOTA, I invite you all for your active participation as per following schedule:

OTICON'2021: The 58th Annual National Conference of AIOTA- 6th & 7th March 2021.

Date of GB meeting- 14th March 2021

Time –

11.30 AM -1.30 PM

1.30 PM – 2.00 PM (Lunch Break)

2.00 PM – 4.00 PM

AGENDA

- Agenda 1** : Roll Call and Apologies
Agenda 2 : Welcome & Opening Remarks by Dr. Anil K. Srivastava - President of AIOTA
Agenda 3 : Confirmation of Minutes of the last G.B. Meeting held on 17th Jan 2020 at Mumbai
Agenda 4 : Matters arising out of the Minutes
Agenda 5 : **Submission of Annual Reports:**
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| 1. Honorary Secretary | 2. Honorary Treasurer |
| 3. WFOT delegate | 4. Dean ACOT |
| 5. Editor IJOT | 6. Convener of Council Act Committee |
| 7. Chairman Scientific Program - OTICON' 2021, | 8. Organizing Secretary - OTICON 2021 |
| 9. Convener AIOTA Website | 10. Coordinator International Chapter of AIOTA |
| 11. Coordinator AIOTA Branches | |
- Agenda 6** : Appointment of Auditor
Agenda 7 : Constitutional Amendments if Any
Agenda 8 : Invitation for 59th Annual National Conference of AIOTA-2022
Agenda 9 : Discussion/Updates on the issues related to current professional issues
Agenda 10 : Any other matters with the Permission of Chair
Agenda 11 : Vote of Thanks – Vice President AIOTA

Important-

- 1) If at the scheduled time of the GB meeting, quorum is not complete, the meeting shall be adjourned and reconvened after 15 minutes for which no quorum shall be required.
- 2) Kindly note that, that only those matters that are submitted by members of AIOTA before the GB meeting to the Hon. Secretary, will only be taken up for discussion under the Agenda 11 'Any Other Matter'.
- 3) Members are requested to be brief in the discussions.
- 4) Kindly confirm your participation to the undersigned.

Thanking you,

Dr. Joseph Sunny

Hon. Secretary AIOTA.

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Date : Jan 1, 2021