

ACOT

**ACOT Office Bearers
April, 2020 to March, 2024**

**Executive Chairman &
President AIOTA**

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Academic Council of Occupational Therapy

An Official Body of

The All India Occupational Therapists' Association

**Guidelines for the
Indian Occupational Therapy Registration
(IOTR)**

April, 2020

Pages: 1-5

Prepared by the Academic Council of Occupational Therapy
of

All India Occupational Therapists' Association

Guidelines for the “Indian Occupational Therapy Registration (IOTR)”

I. Guidelines’ Background

On recommendation of the Academic Council of Occupational Therapy (ACOT), the office bearers and the executive committee of All India Occupational Therapists’ Association (AIOTA), who convened online on 5th April, 2020, Sunday, has summoned to provide ‘**Indian Occupational Therapy Registration**’ (IOTR) to the members of the AIOTA, in place of existing policy of dispensing the ACOT registration certificate, required for ethical and legal practice of occupational therapy (OT) in India. The guidelines in this respect are laid down herewith.

II. Who Can Apply for IOTR?

The members who request to receive IOTR from the ACOT, AIOTA, must fulfill the following eligibility criteria:

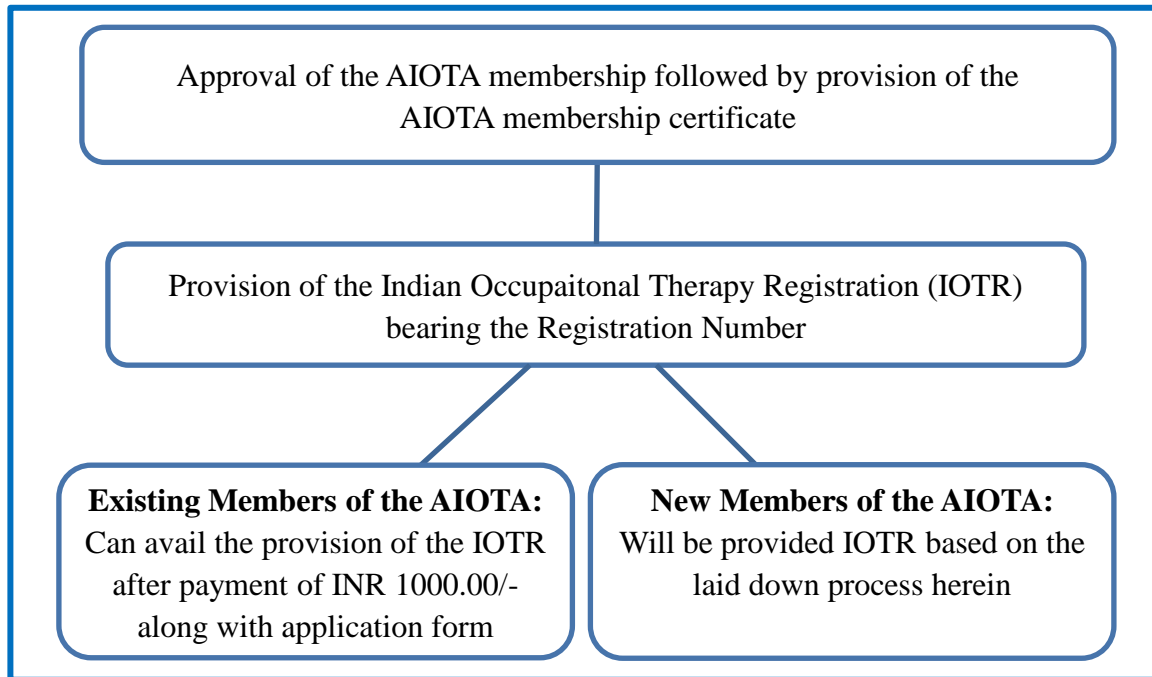
A. Occupational Therapists Graduated from India

Occupational Therapists graduated from the AIOTA accredited program, shall submit application for membership on the prescribed format in accordance with the membership regulation. The form is available at: http://aiota.org/Membership/life_member

B. Occupational Therapists Graduated from Other Countries

Occupational Therapists graduated from the international institutions/universities (from outside India) that are from World Federation of Occupational Therapists (WFOT) approved programmes, desiring to practice anywhere in India, must complete the laid down process for provision of the IOTR (Indian Occupational Therapy Registration) certificate by the ACOT, along with the overseas membership of the AIOTA.

III. Process of Issuing IOTR Certificate for Occupational Therapsts Graduated from India



1. Occupational Therapists graduated from the AIOTA accredited program should submit application form for the AIOTA membership on the prescribed format in accordance with the membership regulation. Visit: http://aiota.org/Membership/life_member
2. After approval, the AIOTA membership certificate will be issued.
3. ACOT will also issue 'Indian Occupational Therapy Registration' (IOTR) certificate bearing the Registration Number
4. Those who are already a registered member of the AIOTA, may also submit application form for issuance of IOTR certificate with the approved fee of INR 1000.00/-

IV. Process of Issuing IOTR Certificate for Occupational Therapsts Graduated from Other Countries

Occupational Therapist graduated from the countries other than India that are approved by World Federation of Occupational Therapists (WFOT) shall submit:

- Online application forms for IOTR & overseas AIOTA membership. Please visit AIOTA

Website: www.aiota.org

Self-attested copies of the following to be submitted along with duly filled online application form:

- Recent photograph
- Valid passport
- Valid offer / employment contract letter (if any)
- University bachelor degree from the WFOT approved programs
- Transcript of university bachelor degree
- Certificates of post-graduation (if any)
- Certificate of registration with national OT council/boards/ association

Following Documents may be submitted as & when required by the AIOTA:

- i) Curriculum of bachelor's degree
- ii) Verification of licensure and good standing
- iii) Work experience certificate
- iv) No Objection Certificates from existing and newly appointing employer
- v) Certificate of advanced training /courses (if any)
- vi) Certificates of participation and presentation in conferences, seminars & workshops

V. Eligibility Criteria/Requisites for IOTR & Overseas Membership of the AIOTA

IOTR & Overseas Membership of the AIOTA will be issued to OTs Graduated from out of India, only after qualifying the following specified eligibility requirements to practice OT in India

a. Review of Academic Credentials (RAC)

Screening & assessment of OT graduation program & other related documents will be carried out by the ACOT officials to determine the equivalence of education & competencies to those of occupational therapy graduation in India.

b. Indian Occupational Therapy Registration Examination (IOTRE)

Once the requirements of RAC are met the person has to appear and qualify IOTRE. After qualifying in IOTRE it will be mandatory to attain supervised clinical experience.

c. Clinical Practice Completion Certificate (CPCC)

• **Supervised Clinical Practice:** It will be mandatory to have minimum of 2 months experience of clinical practice as occupational therapist under supervision of a registered life member of the AIOTA in India, working in a reputed government or private setup hospital or establishment having full-fledged occupational therapy services with approval of the AIOTA.

• **Language Proficiency:** It is emphatically advised to learn Hindi and/or regional local language where Hindi language is not much in use, for conversing during the 2 months supervised clinical practice.

- CPCC along with a note on performance in speaking Hindi and/or regional language issued from the Head of the Institution shall be submitted to the AIOTA authorities.

VI. FEES for Overseas Occupational Therapists

IOTRE (Indian Occupational Therapy Registration Examination) and Overseas Membership of AIOTA

- Registration Examination & Report Fee: US \$350/- (To be paid at the time of submitting online application)
- Overseas Life Membership Fee of AIOTA: (Valid for 15 years) US \$500/- (to be paid after qualifying IOTRE (Guideline No.Vb)

OR

- Overseas Membership Fee of AIOTA (Valid for 3 years): US \$150/- (to be paid after qualifying specified eligibility requirements to practice OT in India (Guideline No. Vb)

VII. Payments

For payment related matters, to contact the Honorary Treasurer, AIOTA at: treasurer@aiota.org

VIII. IOTR Mandate for Reasons Stated Below

1. The members of the AIOTA possessing 'Indian Occupational Therapy Registration Certificate' bearing the Registration No. IOTR/0000/2020; shall be entitled to suffix IOTR
2. The IOTR registered occupational therapists shall then ethically and legally practice occupational therapy anywhere within the government approved boundaries of India (except the regions under dispute).
3. The IOTR registered occupational therapists shall be protected and supported by the ACOT, AIOTA in case they face any consumer complaints or legal suits, provided their appeal is explained and supported in documented manner based on scientific and ethical grounds.

IX. Contact Information

Dean, Academic Council of Occupational Therapy

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