

## PEER REVIEW CONFIDENTIALITY AGREEMENT

As a Review Board Member/Peer Reviewer of the research articles submitted to the Indian Journal of Occupational Therapy (IJOT), for the purpose of publication, I agree that I shall have a duty to maintain confidentiality of:

- ❖ All manuscript documents submitted to the IJOT seeking publication.
- ❖ All research related information and my comments associated with the reviews that I perform.
- ❖ All policies of the IJOT associated with the peer review process.

I also agree that this duty extends beyond the period of time during which I will serve as a reviewer for the IJOT. In the matter of fact, the confidentiality will apply to information and documents, to which I had access during my tenure (April, 2016 to March, 2020) as a review board member/reviewer for the IJOT.

I also understand that the duty of confidentiality forbids me from purposefully disclosing confidential information and this agreement requires me to act with due caution in order to avoid the unintentional disclosure of confidential materials. Confidential information includes but is not limited to the IJOT policies and procedures, records, and reviewer assignments, as well as the identity of authors, their manuscript submissions, research findings and all other ownership information submitted by authors to the editors of IJOT.

I agree that any deviation from the code of confidentiality may lead to immediate dismissal as a review board member/peer reviewer of the IJOT.

Full Name of the Review Board Member: \_\_\_\_\_

Review Board Member's Signature: \_\_\_\_\_

Date: \_\_\_\_\_ (dd/mm/yyyy) Day: \_\_\_\_\_

**Email the Signed and Scanned Copy to the Editor, Dr. Shashi Oberai at [editor.ijot@aiota.org](mailto:editor.ijot@aiota.org) and copy to Editor-in-Chief, Dr. Anil K. Srivastava, IJOT Editorial Office at [editorinchief.ijot@aiota.org](mailto:editorinchief.ijot@aiota.org)**