



OTICON'2018

Nagpur ,India 16th- 18th February, 2018

SCIENTIFIC COMMITTEE DOCUMENT

- Guidelines for Scientific Program
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GUIDELINES FOR SCIENTIFIC PROGRAM

Call for Submission in Scientific Program: OTICON 2018

AIOTA has been providing opportunities every year to all occupational therapists from India and Overseas, to report on the innovative research work in areas of academics and practice; thereby enabling professionals to share ideas with fellow-colleagues. This aims at blossoming research culture in India in the near future.

There are several types of presentations in the conference: Competitive & Non-competitive. You are warmly invited to enrich the scientific program with your valuable contributions.

Paper/Exhibits/E-Posters, related to the theme are invited in below listed areas of Occupational Therapy Practice.

Papers/E-Posters and Innovative Technologies, related to the theme are invited in the following areas for deliberations:

1. Developing Aspects of Profession/Education
2. Preventive Aspects of Restorative Medicine.
3. Physical Disabilities &Dysfunctions.
4. Psychiatry/Mental Illness
5. Community Based Rehabilitation.
6. Developmental Disabilities &Disorders.
7. Technology-Biomechanics and Bioengineering
8. Work Physiology and Ergonomics.
9. Architectural Barriers and Environmental Modification, Access, Ergonomics
10. Sports Science.
11. Social and Legal Aspect of the Profession
12. Geri Care
13. Documentation
14. Adjunctive Therapies
15. Cardiopulmonary Rehabilitation
16. Industrial Rehabilitation
17. Leprosy
18. Creativity
19. AIDS
20. Business &Management Skills

Scientific Awards and Trophies for Member's Category

| No. | Awards/Trophy | Theme/Topic |
|-----|--|--|
| 1 | Kamla V. Nimbkar Trophy | Best Scientific Paper (General) of OTICON'18 |
| 2 | Vijay Supale Trophy | Best Scientific Paper in Mental Health |
| 3 | Kailash Merchant Trophy | Best Scientific Paper in Neuroscience |
| 4 | Gazala Makda Trophy | Best Scientific Paper in Pediatrics |
| 5 | M.M. Sangoi Trophy | Best Paper on Ergonomics, Environment & Access |
| 6 | KEMOT Youth Talent Trophy For Best Scientific Paper by OT Graduates(After 1 st January, 2013) | Open Category |
| 7 | N. Swaroop Trophy | Best Innovative Technology |
| 8 | AIOTA Trophy | Best E-Poster |
| 9 | Best Member Delegate of OTICON' 18 Award | By Kerala Branch of AIOTA. |

For Students of AIOTA Member Schools

| No. | Awards/Trophy | Theme/Topic |
|-----|---|--|
| 1 | AIOTA Trophy for Best Poster | O.T. Management in Learning Disabilities |
| 2 | AIOTA Trophy for Innovative Technology | Open Category |
| 3 | AIOTA Trophy for Best Street Play | Accessibility |
| 4 | Best Student Delegate of OTICON' 18 Award | By Karnataka Branch of AIOTA |
| 5 | Gold Medal Awards for Best OT Graduates of 2017 (By Orissa Branch of AIOTA) Candidate Graduates in the year 2017 and recommended by the respective Head of OT School as per the Guidelines. | |

General Instructions

1. Language: American English
2. Original scientific papers (Individual and Collaborative) from AIOTA members are welcome for
3. A generalized presentation should be preferably avoided.
4. Registration is mandatory for submission in all categories of presentation in the conference.(Important: Any supporting document with respect to payment of conference registration fee should be sent with final submission in all categories of presentations, by participating delegates and student delegates under each category, for acceptance of their presentations and exhibits in the conference).
5. Papers/Exhibits/E-Posters/Mini-movies which do not confine to the standards will not be accepted.
6. Best Mini-movie will be given an appreciation certificate.
7. E-Poster by the member delegates, only on primary clinical research studies, will be accepted
8. All queries related to scientific program should be addressed to the chairperson, scientific program committee.
9. **Please email the scanned copy of conference registration receipt along with scientific submissions.**

Instructions for Submission of Research Abstract

1. Abstracts of Papers/Exhibits/E-Posters, reaching after the dates specified, will not be considered.
2. Contributors to the scientific program are required to send duly filled enclosed **REPLY FORM, UNDERTAKING** along with the **ABSTRACT FORM**.
3. Members interested in participating in more than one category should send separate Abstract Forms, Undertaking along with Reply Form, for each category. Only one entry in each competitive category is allowed.
4. Abstract Forms can be downloaded from OTICON 18 website: aiotanagpur.in/OTICON18 Members will not be allowed to participate in category for which abstracts have not been submitted.
5. Authors should submit a structured abstract with headings: (a) Title (b) Authors (Full Name) along with details of Institution(s), City, State and Country (c) Background, Objectives and Study Design (d) Methods (e) Results (f) Conclusion (g) Trial Registration, if any (h) Funding (i) Acknowledgements and (j) References (not more than 5 latest citations). The abstract structure should not exceed **350 words**. There should not be more than two illustrations (tables/graphs/figures). For the subheadings under methods, results and conclusion sections, refer the guidelines from Equator Network, for structured conference abstract, at the following link (Table 1 of the article): <http://journals.plos.org/plosmedicine/article/asset?id=10.1371%2Fjournal.pmed.0050020.PDF>
6. Abstracts of Papers/Exhibits/E-Posters should be submitted within the specified date, **only by** e-mail: neeraj_1_ot@yahoo.co.in
7. The content of the abstract form should be accurate, brief, clear, organized, self-contained, and in simple American English language; it should be typed in Times New Roman with font size of 12 with 5 line spacing and in justified alignment. It should be typed on the Abstract Form and should not exceed **350 words**.
8. Hand written Abstract will not be accepted.

Instructions for Submission of Scientific Papers

1. Papers are invited which describe and emphasize the development in areas of education/academics, clinical practice, and policy in Occupational Therapy.
2. The research work to be presented should be novel with sound scientific reasoning, and be pertaining to Occupational Therapy.
3. Preparation of the study/paper should be based on “**Guidelines to Authors for Submission (Version: April 2017)**” that can be obtained from May-August 2017 Issue of Indian Journal of Occupational Therapy or available on AIOTA Website: aiota.org
4. Participants will be allowed to present only those research papers which are accepted and not any other paper at the last minute.
5. Total time allotted for each oral paper presentations **only 10 minutes**. (First reminder will be at eight minutes of presentation and time out will be announced at ten minutes of presentation). Discussion/question and answers will be at the end of each session, for oral presentations.
6. Total time allotted for each e-poster presentation is **only 6 minutes**.
7. Paper presentation in-absentia will not be allowed in competitive category. However in circumstances beyond control, Chairman of the scientific program committee will use his discretion and may grant permission to the co-author, to present the paper. In-absentia presentation by co-author is permitted, only in non-competitive category.
8. Prior to the conference, copies of the scientific paper under competitive category, will be sent to two judges who are experts in the specified field, and who are appointed by the scientific committee of OTICON 18.
9. KEM OT YOUTH TALENT AWARD is for members who have graduated after 1st January, 2013, from AIOTA accredited college/school. The attested copy (As attested by the Head of the Department) of a relevant certificate to this effect must be sent with the abstract form.
10. The design of the scientific program committee shall be final and binding in respect to acceptance of Abstracts/papers and also regarding allotment of time and duration of presentation.
11. Full papers of Oral Papers/E-Posters should be submitted within the specified date, **only by e-mail to Chairman, Scientific Committee at : neeraj_1_ot@yahoo.co.in**
12. All correspondences related to the Scientific Program should be sent to Chairman, Scientific Program Committee.

GUIDELINE FOR E-POSTER (MEMBER)

GUIDELINES For E-POSTER

Total Time Allotted: For each e-poster – **only 6 minutes**

General Instructions

1. Presenting author should contact scientific/organizing committee to display/upload the e-poster on the first day of the conference at 8.30 am
2. E-Poster may be presented in both Competitive and Non-competitive categories
3. The participation in e-poster category is only for life members of AIOTA
4. The participants should also be registered for the conference
5. The e-poster submissions should be relating only to primary clinical research or case report.
6. Hand written e-poster abstracts will not be accepted.

Authors are advised to refer the '**Guidelines to Authors for Submission**' published in Issue 2: May-August, 2017 or available on AIOTA/IJOT website: www.aiotanagpur.in/oticon18

7. Power Point Slide Presentation Layout Guidelines

8. Set the slide size of the page to "On-screen show" and landscape orientation in the page set-up section. (Portrait orientation will not be displayed properly).
9. Use high-contrast colors for lettering (font vs. background); do not place too much text on each slide.
10. Presentations can include text, figures, charts, tables, images, and artwork but an e-poster does not include any audio, video or animation.
11. Do not use special fonts which are not part of the standard PowerPoint package as this will cause problems while uploading your file.
12. Total number of PPT slides for e-poster should not exceed 6 slides. The font style should be Times New Roman with 1.5 line spacing and justified alignment. The font size for the slide's title should be 28, headings 24, sub-headings 22 and the foot notes of 16 (if any).

Slide Structure for Primary Research

Slide 1: Title, Author's Details (Full Names, Affiliation/Institute, City, State, Country & Contact Details)

Slide 2: Background, Objectives and Study Design

Slide 3: Methods

Slide 4-5: Results in Text, Tables, Graphs, and/or Pictures

Slide 6: Conclusion & References

Slide Structure for Case Reports

Slide 1: Title, Author's Details (Full Names, Affiliation/Institute, City, State, Country & Contact Details)

Slide 2: Introduction, Patient Information

Slide 3: Clinical Findings and Timelines

Slide 4-5: Assessment, Intervention, Follow-up and Outcomes

Slide 6: Conclusion, Patient's Perspective & References

Important

1. For both the competitive and non-competitive category, send only a soft copy (via email) in concise form, as per latest IJOT author guidelines. Soft copies should be in word document (preferably in .doc format: MS Word 2010) . First page of the paper should contain a complete title along with authors/co-authors details, place of research, period of study.
2. Papers submitted for presentation must also accompany 'Undertaking/Copyright Form' duly filled and signed by each author. The Undertaking can be obtained from Issue: May-August, 2017 of IJOT and /or be downloaded from AIOTA Website aiota.org/IJOT.
3. Concise E paper along with Undertaking /Copyright Form should be emailed to Chairman, Scientific program Committee, OTICON 2018 at the email: neeraj_1_ot@yahoo.co.in.
4. In case of any queries please contact:

Dr.Neeraj Mishra ,

Email id: neeraj_1_ot@yahoo.co.in, Mob: 9990663836

Student's Poster Guidelines

1. The poster size for poster presentation should not exceed 4 feet length x 3 feet breadth.
2. Three-dimensional presentations are not allowed. The poster should strictly be presented in two-dimensional view only, on a plain card-paper. Pop-ups or any accessory material hangings on the poster are strictly not allowed.
3. The poster should be self-made by use of manual or computerized writings, drawings, paintings or photographs. Copyrighted materials (pictures, drawings, paintings, photographs etc.) from Internet should strictly be avoided.
4. The number of student participants for this category should not exceed 10.
5. Participants are encouraged to present evidence based information to showcase the poster-theme.



Instructions for Submission: Student's Participation (Submit Duly Filled Form D)

1. Student participant has to provide his/her requirement of table/space etc. for display of Innovative Technology. The number of student participants for this category should not exceed 10.
2. The time limit for street play is 10 minutes & number of students allowed is 10 participants.

Mail this form to:

Dr. Neeraj Mishra,
Chairman, Scientific program Committee
Correspondence Address:-

C- 20 A, C Block, Near Radha Krishna Mandir, Pandav Nagar, New Delhi- 110092

Email id: neeraj_1_ot@yahoo.co.in Mob: 9990663836

Last Date of Submitting Entries

| No. | Entry | No of Copies | Last Date |
|-----|---|--------------|---------------------------------|
| 1. | Abstract (All categories: Competitive and Non-Competitive) | 1 | 31 st October, 2017 |
| 2. | Full Paper(All categories: Competitive and Non-Competitive) | 1 | 15 th December, 2017 |
| 3. | Mini-movie Non-Competitive Category | NA | 31 st December, 2017 |
| 4. | Confirmation of the Institute Participation | NA | 31 st December, 2017 |

For any queries related to Scientific program of OTICON 2018 please contact:

Dr. Neeraj Mishra,
Chairman, Scientific program Committee
Correspondence Address:-

C- 20 A, C Block, Near Radha Krishna Mandir, Pandav Nagar, New Delhi- 110092

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